



Skills for Business

# Presentation Skills

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## Course Description

### Duration and structure

The workshop runs over a full day from 9am until 5pm and will use video as a feedback. The session is highly interactive and with a maximum number of 6 so that all delegates will have plenty of opportunity to practice all the skills.

### After this workshop delegates will be able to:

- Make their nerves work for them
- Use their body and voice to project a confident image
- Use their voice to create interest and emphasis their key messages
- Structure their presentation to meet their objectives.
- Create impact to gain and hold the audience's interest
- Effectively use visual aids

## Who Should Attend?

Anyone who needs to make presentations, from a simple customer presentation through to board level.

## What Do I Do Now?

To book a course or to get more details please complete the Enquiry Form, call us on 07879 448428 or e-mail us at [admin@vitaltraining.co.uk](mailto:admin@vitaltraining.co.uk)

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