



Skills for Business

## Train the Trainer

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### Course Description

#### **Duration and structure**

This workshop runs over three days and is a very practical workshop which is tutor led. All the sessions involve delegate input to allow them to develop and demonstrate the skills of an effective trainer.

#### **After this workshop delegates will be able to:**

- Understand the difference between training and teaching
- Plan their training sessions to meet their objectives
- Design appropriate delegate materials
- Coach effectively to develop their delegates' skills
- Measure the impact of their training

#### **Who Should Attend?**

Anyone who is responsible for training and developing staff.

#### **What Do I Do Now?**

To book a course or to get more details please complete the Enquiry Form, call us on 01733 567262 or e-mail us at [admin@vitaltraining.co.uk](mailto:admin@vitaltraining.co.uk)